

FY2008 Parent Letter for Summer Food Service Program Participants for Camps and Enrolled Sites

Dear Parent/Guardian:

Providing nutritious meals for children is a growing challenge and requires our taking advantage of all available funding resources. One of these resources is the cash reimbursement program for meals from the United States Department of Agriculture (USDA). These benefits are very helpful and help us provide better service to the children.

TO ASSIST OUR PROGRAM IN QUALIFYING FOR THESE FUNDS, PLEASE COMPLETE, SIGN, AND RETURN THE APPLICATION AS QUICKLY AS POSSIBLE. THIS INFORMATION WILL BE KEPT STRICTLY CONFIDENTIAL

HOW TO APPLY

To get free meals for your child, carefully complete the application and return it. If you now get food stamps or TAFI for your child, the application must be in the child's name, include your food stamp or TAFI case number, and be signed by an adult household member.

If you do not list a food stamp or TAFI case number, the application must have

1. The names of everyone in the household
1. The amount of income each household members now gets, where it comes from and how often it is received
2. The social security number of either the primary wage earner or the household member who signs the application or the word "none" if the member does not have a social security number
3. The signature of an adult household member.

An application that is not complete cannot be approved.

MONTHLY INCOME COMPUTATIONS

Weekly gross income - multiply by 4.33
Two week gross income - multiply by 2.15
Twice a month gross income - multiply by 2

INCOME CHART

Effective July 1, 2007 to June 30, 2008

Household Size	Annual	Monthly	Weekly
1	18,889	1,575	364
2	25,327	2,111	488
3	31,765	2,648	611
4	38,203	3,184	735
5	44,641	3,721	859
6	51,079	4,257	983
7	57,517	4,794	1,107
8	63,955	5,330	1,230

For each additional member add

+6,438 +537 +124

FAIR HEARING: If you do not agree with the eligibility decision on your application or the results of verification, you may wish to discuss it. You also have the right to a fair hearing. You can do this by calling or writing the following official:

Name: _____ Address: _____
Phone: _____

FOSTER CHILD: A foster child who is the legal responsibility of the welfare agency or court may get meals regardless of your household income. In Part 2, you are asked to give the child's personal use income (not the total amount of income you receive for the child's care). Personal use income is (a) money given by the welfare office identified by category for the child's personal use, such as for clothing, school fees, and allowances, and (b) all other money the child gets, such as money from his/her family and money from full time or part-time jobs.

Section 9 of the National School Lunch Act requires that, unless your children's food stamp or TAFI case number is provided, you must include a social security number on the application. This may be either the social security number of the parent or guardian who is the primary wage earner or the social security number of the adult household member signing the application, or an indication that neither household members possesses a social security number. Provision of a social security number is not mandatory, but if a social security number is not provided or an indication is not made that neither the primary wage earner nor the adult household member signing the application has one, the application cannot be approved. This notice must be brought to the attention of the household member whose social security number is disclosed. The social security number may be used to identify the household member in carrying out efforts to verify the correctness of information stated on the application. These verification efforts may be carried out through program reviews, audits, and investigations and may include contacting the employers to determine income, contacting a food stamp or welfare office to determine current certification for receipt of food stamps or TAFI benefits, contacting the State employment security office to determine the amount of benefits received and checking the documentation produced by the household member to prove the amount of income received. These efforts may result in a loss or reduction of benefits, administrative claims, or legal actions if incorrect information is reported.

INCOME TO REPORT

Earnings from Work: wages/salaries/tips, unemployment compensation, Workman's compensation, net income from self-owned business or farm. **Welfare/Child Support/Alimony:** public assistance payments, welfare payments, alimony payments, child support payments.

Pensions/Retirement/Social Security: pensions, retirement income, Social Security, veteran payments, Supplemental Security income.

Other Income: Earnings from a second job, Disability benefits, Interest/Dividends, Cash withdrawn from savings, income from estates, trusts, investments, regular contributions from persons not living in the household, royalties, annuities, rental income, and any other moneys that may be available to pay for the child's meals.

"In accordance with Federal law and U. S. Department of Agriculture policy, this institution is prohibited from discrimination on the basis of race, color, national origin, sex, age or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer."

Sincerely, _____, Authorized Representative Telephone _____